

EMMANUEL KWAKU BADASU

PROFESSIONAL SUMMARY

Accomplished finance professional with extensive expertise in budgeting, forecasting, and variance analysis. Demonstrates proficiency in internal and external financial audits, corporate reporting per IFRS, and regulatory compliance. Skilled in designing and implementing charts of accounts, managing account receivables and payables, and overseeing inventory management. Proficient in ERP systems including SAP S4HANA, SAP Fiori tool, Sage Pastel Accounting, and QuickBooks. Adept at using Microsoft Office Suite for financial reporting and analysis. Experienced in tax filing through various international portals. Committed to continuous learning with ongoing courses in advanced analytical tools such as Power BI and Salesforce. Finance professional with focus on financial analysis and risk management. Skilled in optimising financial performance and implementing strategic initiatives to support business growth. Capable of leveraging analytical tools and industry knowledge to deliver actionable insights and drive profitability.

WORK HISTORY

TRADE FINANCE SPECIALIST, 09/2023 to Current

EURO EXIM BANK

- Advising on trade finance instruments, facilitating issuance and management of letters of credits (LCs), coordinating trade finance guarantees, performing document verification and compliance, performing trade finance risk assessments, conducting regulatory compliance and reporting, monitoring trade finance transactions as well as managing client relationships.

ACCOUNTS MANAGER, 09/2021 to 08/2023

THE COCA-COLA COMPANY

- Financial Reporting (IFRS/GAAP)
- Led and prepared nine financial statements for the Coca-Cola Company for filing with authorities in line with local regulations and International Financial Reporting Standards and US GAAP
- Prepare and review financial statements conforming to Generally Accepted Accounting Principles (GAAP); perform ad hoc analysis and generate reporting upon request
- Led the close and consolidation process across functional teams; ensure timely, relevant communication and set the standard for excellence and high-quality deliverables.
- General Ledger Management and reconciliation
- Audit process management Maintained and kept file for general ledger and bank account review and reconciliation for the company.
- Drove the close cycle automation initiative to condense the close cycle, reduce manual work, and improve controllership.

CONTACT

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WEBSITES, PORTFOLIOS, PROFILES

- <https://linkedin.com/in/emmanuel-badasu>
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SKILLS

- Budgeting, forecasting, and variance analysis. Internal and external financial audit experience
- Chart of Accounts Designing and implementation, Corporate Reporting per IFRS & timely regulatory compliance with all agencies, Trial Balance review, General Journal Accounting
- Balance sheet review, Month/Quarter/Year-end financial reporting/closing, Staff supervision
- Account Receivables and Payables Management and age reporting to management
- Inventory Management and controlling/Negotiations/tender processing/purchasing
- ERP Knowledge: SAP S4HANA, SAP Fiori tool, Sage Pastel Accounting, QuickBooks
- Microsoft Office: Microsoft Outlook, Microsoft Teams, Microsoft Excel, Microsoft Word,

- Participate in the month-end close cycle, including ownership of journal entries, reconciliations, intercompany elimination, translation adjustment, and fluctuation analyses.
- Audit process management
- Manage annual audits and statutory compliance schedules coordinating with all stakeholders to complete, sign-off and filed with relevant authorities.
- Intercompany accounts
- Managed intercompany activities and transfer pricing compliance as well as documentations for audit readiness at all times
- Tax Compliance
- Manage all direct and indirect taxes such payroll, withholding, VAT, property taxes, levies as well as pensions and other tax filing schedules and compliance.
- Supported external tax consultants like Deloitte and Touché, PricewaterhouseCoopers, KPMG and Ernst and Young Chartered Accountants, by providing financial information, supporting documents, and work papers, as well as reviewing tax return

TAX & ACCOUNTING ANALYST, 09/2013 to 08/2020

THE COCA-COLA COMPANY

- Tax Planning and Strategy:
 - Developed and implemented tax planning strategies and reduced tax audit liabilities significantly.
 - Conducted research and analysis on tax laws and regulations regularly
 - Identified and capitalize on tax savings opportunities during tax audit sessions by regulators
- Tax Compliance:
 - Oversaw preparation and filing of tax returns (e.g., corporate, VAT, Withholding and payroll taxes)
 - Ensured compliance with federal, state, and local tax laws and regulations
 - Managed and supervised tax audits and examinations by revenue authorities
- Tax Accounting and Reporting:
 - Developed and maintained tax accounting policies and procedures
 - Oversaw preparation of tax-related financial statements and disclosures
 - Ensured accurate and timely tax provision and accruals during quarter and year-end closings
- Tax Risk Management:
 - Identified and assessed tax risks and opportunities and reported same for action
 - Developed and implemented risk mitigation strategies
 - Monitored and reported on tax risk exposures
- Team Management and Leadership:
 - Supervised and developed tax accounting analysts
 - Provided guidance and training on tax laws and regulations
 - Fostered a culture of tax awareness and compliance
- Collaboration and Communication:
 - Worked with cross-functional teams (e.g., finance, legal, operations corporate tax department)

- Microsoft Power Point. Portable Document Format (PDF) manipulations/editing
 - Internet: Google and Bing surfing for research purposes and language translations.
 - Analytical Tools: Taking online courses in: Excel, Chat GPT, Power BI, Black Line, Win-shuttle, Salesforce, Evolve billing, Manual Payment Requests (MPR) Tool, Urgent Payment Requests (UPR) tool. Portable Data Formatting (PDF) Techniques/Editing
 - Tax filing Portals: Tax Filing through Ghana.Gov/GRA Portal, Mauritius Revenue Authority (MRA), Ivory Coast Revenue Authority portal.
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- Communicated tax-related matters to management and stakeholders
 - Provided tax guidance and support to business units
 - Process Improvement:
 - Identified and implemented process improvements in tax accounting and compliance
 - Developed and maintain tax accounting procedures and documentation
 - Ensured efficient use of tax technology and resources
 - Budgeting and Forecasting:
 - Developed and managed tax budgets and forecasts
 - Identified and explained tax-related variances and trends
 - Provided tax guidance to business units
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EDUCATION

Mater Business Administration (MBA), Accounting and Taxation - Honours, 09/2020 to 07/2022

Ghana Institute of Management & Public Administration (GIMPA) - Green Hill Accra

**Bachelor of Business Administration (BBA - Accounting), 09/2003
Valley View University (VU)**

Diploma & Leaving Certificate, 05/1998

African Advanced College of Commerce & Technology

ACCOMPLISHMENTS

- Timely delivered and filed Nine (9) Annual financial statements for The Coca-Cola Company
 - Saved over one million dollars in taxes for The Coca-Cola Company in 2022
 - Set up Voltic Water Project chart of accounts in SAP for The Coca-Cola Company in 2016: This involved setting up of Revenue, Cost of Goods Sold, Expenses and Tax accounts for accurate reporting of Income Statements and statement of financial positions in SAP.
 - Implemented Sage Pastel Accounting Software for Holman Consulting Clients: 2007 - 2013
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LANGUAGES

English (Fluent):

French (Basic):

Ewe (Excellent):

Twi (Intermediate):

CUSTOM

- Finance for Everyone Toolkit: Let's Talk US Taxes, HAYS, 08/2023
- Business Analysis Foundation, LinkedIn Learning, 08/2022

- Direct & Indirect Taxation, KPMG Training School, 06/2021
 - New VAT Act 2018, Act 970-972, KPMG Training School, 09/2018
 - Tax Training Workshop, University of Ghana Business School (UGBS), 04/2017
 - Preparation of Quality Financial Statement, PricewaterhouseCoopers Training School, 01/2017
 - Cash flow Analysis and Budgeting, PricewaterhouseCoopers Training School, 07/2017
 - Tax Accounting & Financial Reporting, PricewaterhouseCoopers Training School, 03/2016
 - Financial Modeling, PricewaterhouseCoopers Training School, 04/2016
 - Managing Employment Taxes, PricewaterhouseCoopers Training School, 03/2015
 - Pricing Related Party Transactions, PricewaterhouseCoopers Training School, 04/2015
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